



Sing with Pip

Risk Assessment Document

Date: 23 September 2020

Assessed by: Pip Wright

Location: Marazion Community Centre

Assessment revision number: 2

Task: To enable groups of singers (*Phoenix Singers and Levow an Bys*) using Marazion Community Centre (MCC) for rehearsal sessions to do so as safely as possible in accordance with MCC Special Conditions of Hire during Covid 19

Review Date: 1st January 2021, or as required

	Activity	Hazard	Detail of risk	Who is at risk	Risk management measures
1	<i>Phoenix Singers and Levow an Bys</i> using Marazion Community Centre (MCC) for rehearsal sessions.	COVID-19 risk	People in the same space for a period of time, risk of infection due to movement of air particles and aerosols / distancing / contact infection	Participants & tutor	<ol style="list-style-type: none"> 1. Session to be planned to minimise risk i.e. no touching, bring own folding chair, music, water, sanitizer, refreshments. 2. 'Special conditions of Hire during C-19' for MCC to be followed at all times to keep venue C-19 secure compliant. 3. Participants required not to attend if have temperature, C19 symptoms, recent positive COVID test or been in contact with someone with symptoms or who has tested positive or if they have been asked to self-isolate by track and trace service. 4. All participants to be positioned at least 2 metres apart – with positions marked on the floor by bean bags where participants may put their chairs. 5. Participants' temperature to be checked on arrival. 6. Participants required to wear a face covering when arriving and leaving (although not when singing unless they wish to. NB Pip will not be wearing a face covering when teaching singing) 7. Ventilation maximized – if weather still enough both doors open throughout and in any case full ventilation for 10 minutes after 40 minutes singing 8. Group of helpers on hand for each session to encourage, remind and therefore ensure whole group compliance with C-19 guidelines. 9. Pip to use amplifier to enable participants to hear despite distancing (and Pip not needing to shout) 10. No drinks or food to be shared – participants advised to bring own drinks 11. Participants need to inform organisers if they develop symptoms within 7 days of event, and MUST use track and trace system. 12. Participants agree to all of the above as part of booking process. 13. Length of session: 2 x 40 minutes with 10 minute ventilation break

2		People feeling excluded	<p>If they are unable to participate due to:</p> <ul style="list-style-type: none"> • Self-isolating • Not wishing to sing in person in a group 	Regular singers with underlying health conditions or who do not choose to take part in group activities in person	<ul style="list-style-type: none"> • Once 'live' sessions up and running, Pip investigate and pilot possibility of live streaming sessions over e.g. Zoom so singers can still participate
3		Use of hall can be curtailed at short notice (and all activities cancelled)	Singers would have to either stop singing or be willing to go back to sessions online	All singers & tutor - Implications for session preparation and admin.	<ul style="list-style-type: none"> • Need to be flexible and be able to be on / off line • Participants need to be understanding • Pip needs to plan sessions to be able to be in person / online / both